

# Certified Timeslips Software Training Classes by Timeslips Certified Consultants & Premier Trainers

**Guaranteed** or the next class is FREE. Come & learn how to do more in less time.

**User Guide and lunch included with class.**

**Newly updated ACT! Standard and ACT! Premium Software**

Are you getting the most from your Timeslips Software? Learn how to master Timeslips Software and leverage the advanced functionality that will save you time forecasting and tracking sales opportunities. You will learn how to get the detailed information and create the customized reports to fit your unique operations.

## *Timeslips Basics*

This course will introduce the user to the basics of Timeslips. It is ideal for the beginner who wants to learn the basic features of the Software.

## *Timeslips Basics Online*

Customize this class to fit your company needs and schedule online interactive with a live instructor.

## *Timeslips Billing*

Someone who has some experience with Timeslips and requires to process billing will benefit the most from this class.

## *Timeslips Billing Online*

Customize this class to fit your company needs and schedule online interactive with a live instructor.

## *Timeslips Advanced Class*

Master the advanced features of Timeslips such as custom fields, reports and custom reporting among others.

## *Timeslips Advanced Class Online*

Customize this class to fit your company needs and schedule online interactive with a live instructor.

## *Timeslips Advanced Reporting*

This class is ideal for the user who wants an overview of the reports offered in Timeslips.

## *Timeslips Advanced Reporting Online*

Customize this class to fit your company needs and schedule online interactive with a live instructor.

## *Timeslips Tips & Tricks*

This course is ideal for the Timeslips user who wants to learn advanced features of the application.

## *Timeslips Tips & Tricks Online*

Customize this class to fit your company needs and schedule online interactive with a live instructor.

Students are required to have a basic working knowledge of Windows. Guarantee applies to the same next class for the attending student within 60 days of original attendance. Classes are taught by a SAGE Certified Timeslips Premier Trainer. There will be a maximum of 4 students per class and are hands on 1 person per PC. All classes are CPE accredited. Students will receive a certificate of completion. Cancellation policy: must be received 5 days prior to course date to be eligible for refund and are subject to a \$50 administrative fee. The class may be rescheduled with no administrative fee. Please refer to the detailed out line for each class to view actual class content

**800-475-1047- [www.jcscomputer.com](http://www.jcscomputer.com)**

***“Helping you do more in less time!”***

***P.S. Get your unlimited annual Timeslips Software Technical support & you get 3 online classes free!***