



Certified Consultant

PLATINUM



Authorized Training Center

**INCLUDED**

- Manual
- Lunch

**COST: \$349**

**One Day Session  
9am - 4pm**

**Small Hands-On  
Classes**

**GUARANTEED or  
Return for Free  
within 90 days**

# PEACHTREE INERMEDIATE TRAINING OUTLINE

Do you need help determining how to enter and correct your company information? Learn best practices for managing your Peachtree and get reports how you need them. FREE Accounting System Guide included with class. Satisfaction Guaranteed or come back for FREE

### General Ledger

- Review Basic General Journal Entry
- Financial Statements

### Accounts Payable

- Enter Purchase Orders
- Purchase/Receive Inventory
- Entering Bills
- Making Payments
- Select for Payment Check-Runs
- Reports

### Inventory

- Enter Inventory Adjustments
- Build Assemblies
- Inventory Reports

### Accounts Receivable

- Entering Quotes
- Entering Sales Orders
- Entering Sales Invoices
- Entering Receipts
- Accounts Receivable Reports

### Payroll

- Paying Employees
- Payroll Reports

### Balancing the Trial Balance - Month End

- Accounts Receivable, Accounts Payable
- Payroll & Inventory

### Questions & Answers

This class is taught by an experienced certified trainer. There will be a maximum of 4 students per class and is hands on 1 person per PC. All classes are CPE accredited. Students will receive a certificate of completion.

**View dates or sign up [www.jcscomputer.com](http://www.jcscomputer.com)  
Call Toll Free 800/475-1047**

Class Date: \_\_\_\_\_

Payment Method:

VISA  Master Card  American Express  Discover Please fax or e-mail paid invoice.

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State, Zip Code

Payment in full is required for registration. You will receive confirmation for your requested class date once available space has been confirmed. Please wait on confirmation prior to making travel arrangements as classes do fill up. I have read & agree to the above terms and rates. JCS is authorized to apply charges to the above credit card for support services requested. Credit card or check accepted for On-sites & classes.

Fax to 800/467-7672 or call now Toll Free 800/475-1047 to register for class

